

THE RIGHT TO INFORMATION ACT.2005

OBLIGATIONS OF PUBLIC AUTHORITIES

**DIRECTORATE OF ECONOMICS AND STATISTICS
GOVERNMENT OF ANDHRA PRADESH
KHAIRATHABAD, HYDERABAD**

CHAPTER 1

INTRODUCTION:

In order to promote transparency and accountability in the working of every Public Authority, Houses of Parliament have passed the Right of Information Bill 2005 (RTI 2005) and received assent of the President of India on 15-06-2005 and it was published as RTI Act 2005 in the Gazette of India on 21-06-2005. The Act casts an obligation on every Public Authority to maintain Records duly catalogued and indexed in a manner and the form, which facilitates the right to information under this Act.. Keeping in view of the obligations of the Act. The Directorate of Economics and Statistics has prepared a report in the following Chapters:

- Chapter 2** – Organization, Functions & Duties
- Chapter 3** – Powers & Duties of Officers and Employees
- Chapter 4** – Procedure followed in Decision Making Process
- Chapter 5** – Norms set for the Discharge of Functions
- Chapter 6** – Rules, Regulations, Instructions, Manual and Records for discharging Functions
- Chapter 7** – Categories of Documents held by the Public Authority under its Control
- Chapter 8** – Arrangement for Consultation with or Representation By the Members of the Public in relation to the Formulation of Policy of implementation thereof
- Chapter 9** – Boards, Council, Committees and other Bodies constituted as part of Public Authority
- Chapter 10** – Directory of Officers and Employees
- Chapter 11** – Monthly Remuneration received by Officers and Employees Including the system of compensation as provided in Regulations.
- Chapter 12** – Budget allocated to each Agency including Plans etc.
- Chapter 13** – Manner of execution of subsidy programmes
- Chapter 14** – Particulars of Recipients of concessions, permits or authorization granted by the Public Authority
- Chapter 15** – Information available in Electronic Form
- Chapter 16** – Particulars of facilities available to citizens for obtaining information
- Chapter 17** – Names. Designations and other particulars of Public Information Officers
- Chapter 18** – Other useful information

Chapter 2

Organization, Functions and Duties

{ Section 4 (1)(b) (i) }

2.1.Particulars of the Organization:

The Bureau of Economics and Statistics was created as a centralized agency for the collection, compilation, analysis and dissemination of statistics by a fireman of Nizam in 1919. The Bureau was reconstituted in 1956 after amalgamating the Statistical Branch of Board of Revenue of the erstwhile Hyderabad State. It was subsequently re-designated as Directorate of Economics and Statistics (DES) in the year 1990.

Declaration of DES as Nodal Agency for all Statistical Activities

The NSC, in its recommendations, *inter alia*, emphasized all the States to declare the State Directorates of Economics and Statistics (DES) as “Nodal Agency” for all statistical matters within the State. In pursuance of this recommendation, and also to meet the requirements of India Statistical Strengthening Project (ISSP) initiated . The Government of Andhra Pradesh issued a notification declaring DES as the Nodal Agency vide G.O. Ms. 12, Planning (XVIII) Department, dated 12-4-2010 and the Director, D.E.&S has designated as a Nodal Officer.

Statistical System-Overview:

Collection of Statistics Act 2008:

The Ministry of Statistics and Programme Implementation (MOSPI), Government of India has brought out the Collection of Statistics Act, 2008 (7 of 2009) into force vide Government of India Gazette No. 1192, dated: 11-06-2010. The Rules have been notified under this act as the Collection of Statistics Rules, 2011 for implementation in the country.

The Act facilitates for collecting statistics on economic, demographic, social, scientific and environmental aspects not only from industrial and commercial concerns but also from individuals and households.

The Government of Andhra Pradesh vide G.O.Ms.No.13, Planning(XV) Department, dated:08-07-2011 designated **the Director, DES**, Govt. of Andhra Pradesh as **Nodal Officer** for the State to exercise the powers and perform the following duties under this **Collection of Statistics Rules, 2011**.

Directorate of Economics and Statistics:

The DES comprises Headquarters, Chief Planning Offices at District level and field functionaries at Revenue Division and Mandal levels. As mentioned above, the DES is at the centre of the statistical system in Andhra Pradesh, carrying out the following statistical activities associated with the official statistical system.

In addition, the DES has been designated as **State Level Authority** on the following important subjects: -

- a) State Agricultural Statistics Authority (SASA)
- b) Rainfall Registration Authority (RRA)
- c) State Irrigation Statistics Authority (SISA)

The Director, DES is associated with number of committees, constituted by various Departments/Agencies, important of them are mentioned below:

- Member-Convener, Standing Committee for Finalization of Consumer Price Index for Industrial Workers (CPIIW)
- Member, Rain shadow Area Development Committee
- Member, State Level Co-ordination Committee on Crop Insurance constituted by Agriculture Department
- Member, Research & Monitoring Wing for Essential Commodities (RAMWEC), constituted by Civil Supplies Department
- Member-Convener, State Level Co-ordination Committee on Annual Survey of Industries
- Member, Committee on Statistics of Agriculture and allied sectors
- Member, Committee on Price Statistics
- Member, Committee on pooling of Central and State sample in NSSO.

Structure of Statistical System in Andhra Pradesh:

The DES comprises Headquarters, Chief Planning Offices at District level and field functionaries at Revenue Division and Mandal levels. As mentioned above, the DES is at the centre of the Statistical System in Andhra Pradesh, carrying out the following statistical activities associated with the official statistical system.

The Statistical System in Andhra Pradesh is decentralized with the DES as the nodal agency. The DES performs coordinating role on all statistical matters, both at the State level and at the central level. Besides, it also conducts a number of surveys, censuses and generates a large number of statistical products. Some of the main outputs of DES are agricultural statistics, rainfall statistics, industrial statistics, Price Statistics, Socio Economic Statistics, Yield Statistics, Social Statistics, State Income estimates etc. The statistical cells in the line Departments collect (mostly as by-product of their administrative functions), compile and disseminate statistics on their subjects of administration.

2.2. Functions and Duties:

Sl.No.	Name of the Organization	Address	Functions & Duties
1	Directorate of Economics & Statistics	Khairtabad, Hyderabad-500004	<p>Collection of Information, Organizing and Disseminating the information and, to the extent required, drawing inferences for Planning, Policy and decision making purposes. The objectives of the department are: -</p> <p>a)Gathering, processing and making available reliable and timely information for policy and decision making.</p> <p>b)Provide advice and technical assistance to other state agencies involved in similar work in respect of other sectors.</p> <p>c)Serve as an adviser to the State Government in all matters relating to Statistics.</p> <p>d)Provide assistance and services in state and multilevel planning.</p> <p><i>The broad areas for whose statistics this department is responsible are: -</i></p> <ul style="list-style-type: none"> • Agricultural Statistics covering rainfall and seasonal conditions, land use and crop areas, crop yield and production distribution of land by holding, irrigation sources and areas irrigated usage of yield augmenting inputs and practices. • Census of Land Holdings • Census of all enterprises other than those engaged in crop. • Census of Public Employment. • Socio Economic Survey conducted in collaboration with the NSSO analysis of results and publication of reports. • Prices, farm-gate, whole sale and retail for selected agricultural live stock and manufactured commodities and building materials, generation of index numbers of whole sale prices of agricultural commodities, family budget surveys, and generation of consumer price index numbers for selected centre's, wages of agri. and building construction labour. • Gross State domestic product at current & constant prices, by sector origin, generation of estimates of capital formation by sector, economic analysis of budgets of State government and local bodies and work on input out put tables.

Chapter – 3
Powers and Duties of Officers and Employees
[Section 4 (1) (b) (ii)]

Sl. No.	Name of the Employee	Designation	Duties allotted	Powers
1	2	3	4	5
1.	Dr.D.Dakshina Murthy	Director	Head of the Department	
2.	I.Satyanarayana	Joint Director	Supervising Officer for Industrial Statistics Division	
3.	V.Pratima	Joint Director	Supervising Officer for (SED/Prices/Coordination)	
4.	B.Gopal	Joint Director	Supervising Officer for Agricultural Statistics Division	
5.	K.Vijaya Kumar	Joint Director	Supervising Officer for Admn/SES/EDP/ BSLLD/SSD/RTI	
6.	A.Kali Prasad	Dy.Director	Directing Officer for (SED/Prices/Coordination units)	
7.	P.Umaprasad	Dy.Director	Directing Officer for SES/EDP/SSD	
8.	S.Sesharam	Dy.Director	Drawing & Disbursing Officer Accounts	
9.	K.Kannababu	Dy.Director	Directing Officer Agricultural Statistics Division	
10.	J.Saibaba	Asst.Director	Unit Officer for (Admin.)	
11.	B.Vani	Asst.Director	Unit Officer for (Crop surveys, NAIS,TRAS, & Hort.Census)	
12.	M.A.Rjak	Asst.Director	Unit Officer for (SSD, RTI sections)	
13.	K.Kasivisweswara Rao	Asst.Director	Unit Officer for (SED, Coord, Prices)	
14.	Koteswara Rao	Asst.Director	Unit Officer for (SES)	
15.	P.Trinath	Asst.Director	Unit Officer for (Industrial Statistics Division)	
16.	P.Balaji	Asst.Director	Unit Officer for (Accounts, Budget, Stores)	
17.	K.Sowjanya	Asst.Director	Unit Officer for (EDP)	
18.	K.Sudhakar Reddy	Statistical Officer	Unit Officer for (Agri, MIC & CLH)	
19.	P.Srinivas	Statistical Officer	Peshi(Maintenance of Peshi and monitoring the files received from all the sections. To attend works entrusted by the Director)	
20.	Janardhanam	Statistical Officer	Unit Officer for (SES & Library)	

DIRECTOR'S Peshi

21.	D.Omkaraiah	A.S.O.	Maintenance of all Govt / hired vehicles and to attend the works allotted by the Director/S.O and correspondence	
22.	K.Narasinga Rao	O.S	Tappal distribution and Maintenance of clean and green in the Director's chamber , peshi and conference hall	
23.	M.A. Hafeez	O.S	Tappal distribution and Maintenance of clean and green in the Director's chamber , peshi and conference hall	

ADMINISTRATION – I (Gazetted Establishment)

24.	D.V.Rohinikumari	Dy.S.O.	<p>Directors, J.Ds, & D.Ds. Estt:</p> <p>1.Recuritment, probation, Regularisation and all other service matters relating to the Director, Joint Director & Deputy Director cadres. 2. Finalisation of Seniorities in the cadre of Director, Joint Director & Deputy Director cadres. (in coordination with Assistant Directors Establishment). 3. Matters relating to Transfers /Deputation / Nominations / Trainings/ Retirements / Permissions and NOCs in the cadre of Director, Joint Director & Deputy Director. 4. Promotions of Deputy Directors to Joint Directors and Joint Directors to Directors. 5. Sanction of all types of leaves /LTCs /FACs/ Special Grade / SPP scales in the cadre of Director, Joint Director & Deputy Director . 6. Maintenance of Service Registers / Personal Files and ACRs of Director, Joint Director & Deputy Director. 7. All Disciplinary and court matters relating to Director, Joint Director & Deputy Director. 8. Meeting – Assembly – Administrative Reforms – Updating of monthly staff position particulars and performance of all Director, Joint Director & Deputy Director. 9. RTI requisitions pertaining to Director, Joint Director & Deputy Director cadres. 10. Any other miscellaneous work entrusted by the Officers for time to time.</p>	
25.	B.V.Suba Rao	Dy.S.O.	<p>S.Os & A.Ds. Estt:</p> <p>1.Recuritment, Probation, Regularisation and all other service matters relating to Statistical Officer & Assistant Director cadres. 2. Finalizations of Seniorities in the cadre of Statistical Officers and Assistant</p>	

			<p>Director (in coordination with Dy.S.Os Establishment). 3. Matters relating to Transfers /Deputation / Nominations / Trainings/ Retirements / Permissions and NOCs in the cadre of Statistical Officers and Assistant Director. 4. Promotions of Dy. Statistical Officers to Statistical Officers and Statistical Officers to Assistant Directors cadre. 5. Sanction of all types of leaves /LTCs /FACs/ Special Grade / SPP scales in the cadre of Statistical Officers and Assistant Directors . 6. Maintenance of Service Registers / Personal Files and ACRs of Statistical Officers and Assistant Directors. 7. All Disciplinary and court matters relating to Statistical Officers and Assistant Director cadre. 8. Meeting – Assembly – Administrative Reforms – Updating of monthly staff position particulars and performance of all Statistical Officers and Assistant Director. 9. RTI requisitions pertaining to Statistical Officers and Assistant Director cadre. 10. Any other miscellaneous work entrusted by the Officers for time to time.</p>	
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ADMINISTRATION –I (Dy.S.Os Establishment)

26.	C.Sandhya Rani	A.S.O.	<p>1.All Service matters of Dy.S.Os under Head Quarters and Other Offices in Twin Cities. Transfers and Deputations. 2. Promotions to the eligible ASOs and coordinate with other seat. Regularization of services. 3. Declaration of probations, preparation of Seniority Lists. 4.Maintenance of Roster, Preparation of panel, Zonal cadre strength etc., Retirement 5.Notification of Dy.S.Os Maintenance of S.Rs. of Dy.S.Os of Head Quarters 6. General Transfers with coordination of other seats deputations. 7. NOC, LTC, Leaves, Encashment of Leaves, Implementation of Automatic Advancement Scheme, Reply to the representations received under RTI ACT 2005, Service certificates etc., 8. FAC Current Duties etc., 9. Disciplinary Cases. 10. Any other correspondence with Govt., Other items of work entrusted from time to time by the higher authorities. Coordination with other staff members.</p>	
27.	M.A.Jayaram	A.S.O.	<p>1.All Service Matters of Dy.S.Os working in Zone-I to IV. 2. Promotions from the cadre</p>	

			of ASOs to Dy.S.Os. 3. Regularization of Services, declaration of Probation preparation of Seniority Lists etc.,4.Maintenance of Rosters, Cadre strength etc.,5.Retirement Notification of Dy.S.Os.6.General Transfers with coordination of other staff deputations etc.,7.NOCs, LTC, Leaves, Encashment of Leaves, implementation of Automatic Advancement Scheme, Reply to the representations received under RTI Act 2005, Service Certificates etc., 8.FAC/Current duties etc. 9.Disciplinary Cases. 10.Any other Correspondence with Government. Other items of work entrusted from time to time by the higher authorities coordination with the other staff members.	
28.	G.Satyanarayana	A.S.O.	1.Communication of Govt. GO's 2.Maintenance of Annual Confidential Reports(ACR's). 3. LAQ's/LCQ's. 4.Telugu Official Languageimplementation. 5.Annual Property Statements. 6.Quarterly Staff Positions particulars. 7.52 column information. 8.Allotment of staff to any type of Govt Examinations conducted by different depts...,Election duties, and other any official duties etc. 9.Furnishing of Day to Day Reports to Government during the strikes/ Bandh etc. 10. All other miscellaneous correspondence of Administration from time to time.	

ADMINISTRATION –II (ASOs Establishment)

29.	Shaik Meerunissa	Splcial Category Steno	Over all supervision of all service matters of all A.S.Os of Zone-I, II, III &IV including Head Quarters.	
30.	K.Vedavathi	Dy.S.O.,	1.All Service matters of A.S.Os under Zones- II & III Transfers and Deputations. 2.Promotions to the eligible ASOs and coordinate with other seat. 3.Retirement Notification of A.S.Os for entire State. 4.Maintenance of S.Rs. of A.S.Os of Zones-II & III. General Transfers with coordination of other seats deputations. 5.NOC, LTC, Leaves, Encashment of Leaves, Implementation of Automatic Advancement Scheme, Reply to the representations received under RTI ACT 2005, Service certificates etc., 6.FAC Current Duties etc.,7. Disciplinary Cases. 8.Any other correspondence with Govt., Other items of work entrusted from time to time by the higher authorities. 9.Coordination with other staff members.	

31.	V.V.Padma	A.S.O.	1.Attending of subjects relating to recruitment of ASOs notification of ASOs. 2.Seniority List of ASOs Probation declaration, Regularisation of Services of ASOs. 3.Establishment subjects of ASOs of D.E&S and other Heads of Departments in Twin Cities, Sanction of Leaves, Surrender Leaves. 4.LTC. 5.SG/SPP-IA, IB. 6.NOC of ASOs. 7.Transfer/Postings of ASOs of D.E&S and other Heads of Departments in Twin Cities. 8.Maintenance of Zone Wise Rooster Registers, Preparation of panel, Zonal cadre strength 9.Other items of work entrusted from time to time by the higher authorities.	
32.	K.Ramesh	A.S.O.	1.All Service matters of A.S.Os under Zones- I & IV. 2.Transfers and Deputations. Promotions to the eligible ASOs and coordinate with other seat. 3.Retirement Notification of A.S.Os for entire State. General Transfers with coordination of other seats deputations. 4.NOC, LTC, Leaves, Encashment of Leaves. 5.Implementation of Automatic Advancement Scheme, Reply to the representations received under RTI ACT 2005, Service certificates etc., 6.FAC Current Duties etc., Other items of work entrusted from time to time by the higher authorities. 8.Maintenance of S.Rs. of A.S.Os of Zones- I & IV 10.Disciplinary Cases. 9.Any other correspondence with Govt.	
33.	C.V.Valli Laxmi	Dy.S.O.	On leave	

ADMINISTRATION –II (Ministerial Establishment)

34.	Ch.Kalavathi	Jr.Asst.	Ministerial Establishment: 1.All Service matters of all cadres of Ministerial Staff working in District Offices as well Head Quarters Office.2.Promotions to the eligible Jr.Asst/LD.Steno/Typists as Senior Asst/UD. Steno and also Sr. Asst/UD Steno to Supdt., and coordinate with other seat. 3.Regularization of services. Declaration of probations, preparation of Seniority Lists for all the cadres except for initial cadres of Jr.Asst/Typist/LD. Steno since belongs to District cadre.4.Maintenance of Rosters for all cadres, Preparation of panels, Zonal cadre strength etc., 5.Retirement Notification of all Ministerial Cadres for entire State including Head Quarters Office. 6.Maintenance of S.Rs. 7.General Transfers with coordination of other seats	
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			including persons on deputations. 8.Issue of NOC, Service Certificates, Sanction of Leaves beyond 60 days, Implementation of Automatic Advancement Scheme. 9.Reply to the representations received under RTI ACT 2005, etc., 10.FAC/Current Duties etc., 11.Deputations. 12.Disciplinary Cases. 13.Compassionate appointments. 14.Any other correspondence with Govt.,15. Other items of work entrusted from time to time by the higher authorities. Coordination with other staff members.	
35.	Sri. P.L.S. Prasad was posted since 01-06-2015	Jr. Assistant	1.Service matters of all cadres of Ministerial Staff working in Head Quarters Offices such as. 2.Sanction of Leaves H.P.L E.L 3.FAC/Current Duties. 4. Sanction of Surrender Leave. Encashment 5. S.R. Maintenance.6.Training.7.LTC. 8 Shiftings. 9.Distribution of Tappals and Maintenance Attendens Register and C.L.Account_for Admin-I/ Admin-II/Admin-III(ELU) & LGS Establishments._10.Other items of work entrusted from time to time by the higher authorities. Coordination with other staff members.	

EMPLOYEES LEGAL UNIT

36.	P.Bhanu Murthy	Supdt.	1.Overall supervision ELU Section relating to Court Cases filed before the Hon'ble Supreme Court, High Court and A.P Administrative Tribunal. 2.Overall supervision of Ministerial Services Estt. 3.Discharging the duties of Liaison Officer, though not designated and coordinating among the Offices of the G.P. A.P. High Court, A.P.A.T., Lokayukta, and Secretariat in connection with filing of Counter Affidavits.	
37.	B.Sivashankar Reddy	Sr.Asst.	ELU Section: 1.Preparation of Para wise Remarks based on the remarks furnished by the sections concerned on W.Ps /O.As filed by the staff of this department/others, if any and submissions thereon. 2.Preparation of fair counter affidavits after receipt of approved parawise remarks from the G.P., A.P. High Court/ A.P.A.T., along with the relevant material papers in accordance with the procedure prescribed by the Hon'ble courts. 3.Preparation of affidavits/ instructions to A.P. Lokayukta /TDP/ A.C.B. on the cases filed against the Officers/ Staff of this department in case of misappropriation Govt. funds/ disproportionate assets.	

			Submission of Monthly Periodical Report (MPR) on the latest stage of the Court Cases/Vigilance/ACB Cases. 4. Typing of all the Para wise remarks, Counter Affidavits along with letters and typing of MPR and other miscellaneous works entrusted by the Dy.S.O.	
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INWARD & OUTWARD SECTIONS

38.	M.Rani Prameela	Supdt.	Overall supervision (In ward & Out ward Sections).	
39.	A.Aruna	Jr.Asst	Attending of In ward Section work.	
40.	Ch.Srinivasa rao	Jr.Asst	Attending of Out ward Section work.	

LAST GRADE SERVICES & LIBRARY

41.	Sri.T.Samuel Raju	Superintendent	Overall supervision LGS Establishment / Library Sections Supervising the Attenders	
42.	A.Padmavathi	Sr.Asst.	1.All Service matters of all cadres of LGS staff working in Head Quarters office / District Offices. 2. Promotions3. Regularization of Services, Declaration of Probations, preparation of Seniority lists for all cadres. 4.Maintenance of Rosters for all cadres5. Retirement Notification of all LGS Cadres 6. Maintenance of SRs 7. Disciplinary Cases 8. Compassionate appointments 9. Any other correspondence with Govt., 10. LTC/Encashment of EL/Turn Duties11. Issue of NOC/Service Certificates 12.Implementation of Automatic Advancement Scheme 13. Attendance maintenance	
43.	Y.V.Subbalakshmi	A.S.O.	Library: 1.Receipt book maintenance in Sales Counter. 2. Correspondence 3. Remittance of Sale deed amount in Account Section 4. Taking the sale entries in Sales Register 5. Data entry of books publications in the soft ware 6. Maintenance of Periodical Register 7. Circulation of the Magazines etc., among the Senior Officers 8. Maintenance of the Books issue Register of the Director, Gazetted Officers and Staff 9. Assist to Dy.S.O. regarding correspondence 10. Maintenance of Other Records i.e., keeping the books in right manner in safe custody etc., a) Maintenance of News Papers watch Register b) Stamping c) Xerox d) Display for Staff e) Keeping in allotted Racks 11) Maintenance of the Visitor's Register12) Any other work entrusted by time to time13) Services to Visitors' i.e., issue and receiving the books and introduce the publications kept for display in sales counter	

ACCOUNTS

44.	B.B.N.Subbaiah	Supdt.	He is to look after the seat works of the Pay bills, HBA, Annual grade Increments Monthly expenditure, Loans and advances, APGLI, GIS, TA bills, Income tax, Contingent, Audit & Attendance and any other work entrusted by the higher officials	
45.	Ch.Rajyalaxmi	Sr.Asst	Preparation of Pay bills of Non-Gazetted, Gazetted & Salary Bills of Class –IV and any other work entrusted by the higher officials	
46.	V. Krishna Mohan Reddy	Sr.Asst.	Assistance to Cashier, Non Govt., recoveries and any other work entrusted by the higher officials.Cash & NAIS and any other work entrusted by the higher officials.	
47.	K.Shivarama Murthy,	A.S.O.	All Contingent bills, T.A. Bills. Income tax, Monthly expenditure and any other work entrusted by the higher officials.	
48.	P.Dharma Rao(Cashier)	Sr.Asst	He is to look after the seat works of cash & NAIS, 13 th Finance, APSSP, GPF, Pensions, Education concession, Medical reimbursement, Pay fixation, Step up cases and any other work entrusted by the higher officials	
49.	V.Sunitha	Sr.Asst.	Cash & NAIS and any other work entrusted by the higher officials.	
50.	K.Pattabhiram Kumar	Sr.Asst.	Medical re-imburement, Pay fixation & Step up cases of Head Quarters and any other work entrusted by the higher officials.	
51.	A.Ashok kumar	Sr.Asst	Maintenance of Tappal Register, Maintenance of Indent Register supply of Stationery, Loans and advances, APGLI, GIS any other work entrusted by the higher officials.	
52.	S.Sireesha	A.S.O.	13 th Finance, APSSSP, Pay fixation & Step up cases of Districts Audit and any other work entrusted by the higher officials.	
53.	T.Subhashini	A.S.O.	GPF, Pensions Education concession Absequece charges any other work entrusted by the higher officials.	

STORES

54.	V.H.N.V.S.R. Chandra Murthy	Dy.S.O	Over all Supervision of Stores Section. All AMC for Xerox Machines, AC's, EPABX Systems, Franking Machine, etc., and maintenance of Hiring Vehicles, Disposal of waste materials, preparation of cell phone bill and maintenance. Preparation of bills for providing Drinking water to staff, House Keeping services & Chowkidar services in DE&S premises- Appointment and preparation of bills. Building maintenance	
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			and Repairs to furniture i.e Table, Chairs and Inron Alhairahs and dispose of al type of unserviceable articles etc., . Any other item of work entrusted by the Unit Officer.	
55.	M.Shankarshan	Sr.Asst.	Purchase of Stationary/ Computer Consumables through Committees, Maintenance of Dead Stock Registers and issue registers. In charge for issue of indents and maintenance of accounts on PPC. Issue of ID cards & No Due certificates etc., Preparation of Name Boards, Rubber Stamps.	
56.	Sri Md.Akbar Basha	Telephone Operator	To look after the EPABX relating to Official and Residential phones, Maintenance of Conference Hall, Xerox Maintenance and A.C's units, Keeping the generators and Inverter in working condition as and when power cut .	
57	G.L.Raghu	Record Assistant	Issue of indents, Maintenance of Air Coolers, Attending Xerox work and other regular section works.	

BUDGET & PLANNING

58.	L.Venkateswarlu	Dy.S.O	Overall supervision of the budget section	
59.	H.Gopi Krishna (Plan)	Sr.Assist.	Allotment of Funds under Centrally Sponsored Schemes & Normal State Plan Schemes and its related matters.	
60.	M.Ameena (Plan)	A.S.O.	Consolidation of Monthly Expenditure of all districts as well as Head Quarters, & Furnishing of the same to Government.	
61.	N.Laxminarayana (Non-plan)	Jr.Asst	Allotment of Non-Plan Schemes, Preparation of Budget Estimates under Non-Plan Schemes & Preparation of Number Statements. Reconciliation of Departmental Expenditure.	

AGRICULTURE

62.	G.Sudha Rani	Dy.S.O.	1.Overall Supervision of Agriculture section. 2. Preparation of check slips and place in FTP. 3. Monitoring of printing and distribution of Agri.Abstacts. 4. Preparation of Agricultural Statistics at a glance in A.P. and Season and crop Report draft reports.5.Preparation of AYP reports to incorporate the publication. 6.Preparation of quarterly reports for production estimates 7.Maintenance of attendance register, C.L. register.8.Any other work assigned by the unit officer from time to time.	
63.	B.Prasad	Dy.S.O.	1.Scrutiny of Agriculture Census abstracts of kharif and rabi seasons pertaining to prakasam, Guntur, Nellore, East Godavari and West Godavari districts. 2. Preparation	

			check slips to concern CPO's regarding variation in Agriculture Census Abstracts. 3.Attendingperiodicals & Correspondence 4.Preparation of GOI tables. 5. Any other work assigned by the unit officer from time to time.	
64.	Sri.J.Hanumantha Reddy	A.S.O.	1.Scrutiny of Agricultural Census abstracts of kharif and rabi seasons pertaining to Kurnool, YSR Kadapa, Anantapur and Chittoor districts.2. Preparation of check slips to concerned CPOs regarding variations in Agriculture Census Abstracts. 3. Preparation of tables related to construction of index numbers for season and crop report. 4. Preparation of AYP reports to incorporate the publication. 5.Any other work assigned by the unit officer from time to time.	
65.	Smt.M.Padmaja	A.S.O.	1.Scrutiny of Agricultural Census abstracts of kharif and rabi seasons pertaining to Srikakulam, Vizianagaram, Visakhapatnam and Krishna districts. 2. Preparation of check slips to concerned CPOs regarding variations in Agriculture Census Abstracts.3. Preparation of normal areas for kharif and rabi seasons. 4. Preparation of AYP reports to incorporate the publication.5.Any other work assigned by the unit officer from time to time.	

MI CENSUS

66	Smt Md.Masuma Begum	Dy.SO	1.All correspondence with the Districts,Government and other Departments. 2. Obtaining Charge Registers from the districts. 3. Printing work of MIC Manual, Schedules and Allotement of funds to the districts and obtaining UC's. 4. Obtaining and verification of weekly progress reports from the districts. 5. Correspondence with CGG on Web Based Data entry Software Development. 6. Furnishing of Monthly Progress reports to GOI on pre and post field work of 5th MIC. 7. Over all Supervision of the section. 8. Any other work entrusted by the officers from time to time.	
67.	Kum V. Jyothi	ASO	1.Obtaining Quarterly Progress Reports from CE(MI),GM (APCOB), Commissioner (TribalWelfare),MD(APSCCFC),MD(APSIDC) and submission of the same to GOI. 2. Budget estimations 3. Correspondence with GOI on continuation of Statistical cell. 4. Any other work entrusted by the officers from time to time.	

WAC

68.	B.Nirmala	A.S.O.	Preparation of H. Schedule publications of Agriculture Census 2010-11. Preparation of monthly expenditure and monthly progress to G.O.I. Preparation of Annual Administrative Reports on the Scheme for incorporation in the State Reports deal Budget/HRD/Environment Sections. Maintenance of Personal /periodical register/Budget Watch Register. Correspondence with the State and Central for release of funds pertaining to the Scheme. Preparation of State Report on Final Tables Table-1, 2-7 of H-schedules 2010-11 and Input survey 2011-12 belonging to 'All' for publication purpose. Coordinating with the EDP Section for rectification of errors found during the validation of Table-1,H.Schedule and Input survey data. Verification of publication report, 'Report on Agricultural Census 2010-11' dispatch to the concerned as per the mailing list. Verification and preparation of feed back report of Final Tables 2-7 of H. Schedule.	
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CROP SURVEYS

69.	Sri N.Ravi Prasad	Dy.S.O.	1.General Supervision of all activities, 2.Planning of C.C.experiments under GCES, Receipt position appraisal, timely all crops estimates verification, 3. maintenance of Attendance Register, C.L.Register, MovementRegisterEtc., 4. Printing of C.C. forms, dispatch of schedules, maintenance of issue register, maintenance of district/state planning books, village code register5.Planning of AS 2.0 Central & State Supervision and General Supervision, generating of AS 2.0 data. 6.Mesta and Soyabean Crops Scrutiny of Forms/Data, Preparation of Estimates	
70.	T.Padmavathi	Dy.S.O.	1Planning of allotted crops Ground Nut, Green gram &Castor crops, 2. scrutiny of forms/data of allotted Crops 3.preparation of Advance, Preliminary, Insurance and Final Estimates.	
71.	Smt V.Shailaja,	Dy.S.O.	1.Planning of allotted crop Paddy, Korra Crops 2.scrutiny of forms/data of allotted Crops3.preparationof Advance, Preliminary, Insurance and Final Estimates.	
72.	D.Ramalaxmi	Dy.S.O.	1.Planning of allotted crops Sugarcane, Bajra, Horsegram, Sunflower, Tobacco Crops 2.scrutiny of forms/data of allotted Crops 3.preparation of Advance, Preliminary, Insurance and Final Estimates.	

73	P.Rajasree	A.S.O	1.Planning of allotted crops Cotton, Blackgram, Red Gram, Maize crops, 2.scrutiny of forms/data of allotted Crops 3.preparation of Advance, Preliminary, Insurance and Final Estimates.	
74.	N.Eliya	A.S.O	1.Planning of allotted crops Chillies, Jowar, Ragi&Sesamumcrops,2. scrutinyof forms/data of allotted Crops 3.preparation of Advance,Preliminary,Insurance and Final Estimates. .	

NIAS

75.	Ch.Sairam	Dy.S.O.	Monitoring of all the activities, viz., planning, insurance estimates, finalization of areas, etc. Preparation of notes on Video Conference/ SLCCCI/ SLTC. APSSSP and 13th Finance Commission Grants. Maintenance of Attendance, CL Registers, Monthly periodicals etc. Verification of constitution of insurance units and notification proposals. Scrutiny of planning CCEs and verification of Form-I/II softcopy, ink signed copy and generation of insurance estimates of the following districts: 1)Srikakulam2)Vizianagaram 3)Visakhapatnam4)East Godavari 5)Kadapa 6)Kurnool Supervision of work attended by the staff and any other work as entrusted by the Officers from time to time.	
76	Smt Y.Padmavathi	ASO	Files Related to 13 th Finance Commission Funds	
77.	P.Prasanthi	A.S.O	Verification of constitution of insurance units and notification proposals. Scrutiny of planning CCEs and verification of Form-I/II soft copy, ink signed copy and generation of insurance estimates of the following districts: 1)West Godavari 2)Krishna 3)Guntur 4)Prakasam 5)SPSR Nellore 6)Chittoor 7)Anantapur In addition to the above, coordinating with the EDP Section for designing data entry software and any other work as entrusted by the Officers from time to time.	

FRUITS & VEGETABLES

78.	D.Yellareddy	Dy.S.O.	1.Planning and Monitoring of all F&V 12 Crops.2.Monitering,Scrutiny, Data entry of Brinjal, Banana, Turmeric, Lemon Tomato (K&R), Bhenda, Batavia, Onion (K&R),Coconut, Cashewnut , Mango and	
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			Guava & Non-CC Crops Yield estimation of these crops. 3.Preparation of Insurance Estimation. 4.Preparation of Budget estimates, MPR, QPR,UC 5. Files correspondence 6.Receipt position of F&V Schedules 7.Maintenance of Attendance Register & CL Register 8.Publication of Horticulture Statistics. 9. Planning of Non-CC Crops(K&R). 10.Computer work. 11.Any other works entrusted by higher Officers as and when required	
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TRAS

79.	M.Sree Rama Raju	Dy.S.O.	T.R.A.S.and I.C.S.Schemes continuation file.Printing of T.R.A.S.Cards 1 to 4 file.Continuation of D.L.C.meeting file.Supply of T.R.A.S.Blank cards 1 to 4 and A.S.1.0 and 1.1 Blank schedules to all C.P.Os.Maintenance of Attendance and leave Register.Scrutiny of T.R.A.S.Cards 1 to 4 pertaining to 5 districts.Scrutiny and analysis of A.S.1.0 and 1.1 schedules for both seasons, issue of checkslips. Verification of state dump and computerization of Central A.S.1.0 and 1.1 schedules for both seasons.Preparation of Status Report for both seasons.	
80.	K.B.T.Sundari	Dy.S.O.	Prof.Vaidyanathan Committee on Improvement of Agricultural Statistics.All correspondence.Aggregation for area above village level to be sent to Government of India.Q.P.R.file on T.R.A.S. and I.C.S. to be sent to Government of India.Preparation of Budget Estimates.Scrutiny of T.R.A.S.Cards 1 to 4 pertaining to 3 districts.Scrutiny and analysis of A.S.1.0 and 1.1 schedules for both seasons, issue of checkslips. Verification of state dump and computerization of Central A.S.1.0 and 1.1 schedules for both seasons.Preparation of	
81.	S.Padmavathi	A.S.O.	Scrutiny of T.R.A.S.Cards 1 to 4 pertaining to 5 districts.Scrutiny and analysis of A.S.1.0 and 1.1 schedules for both seasons, issue of checkslips. Verification of state dump and computerization of Central A.S.1.0 and 1.1 schedules for both seasons. Preparation of Status Report for both seasons.	

Rainfall

82.	G.Prasad	Dy.S.O	1.Overall Supervisin of work in the section.2.TeluguLanguage implementation in the section. 3. Preparation of Monthly Season and Crop Conditions Report &Monthly Rainfall Report. 4.Preparation of	
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			Advance Estimates 1 to 5.5.Comparision of Monthly Rainfall & Area sown particulars with manuscript copies 6.Preparatiaon of seasonal conditions report & rainfall tables toAgrl.Census Section for inclusion in the "Agrl.Statistics At A Glance in AP as well as Seasonal Conditions .7.Preparatin of notes, tables to PF section, Governor's speech, Police department and other departments whentheyrequired.8. Review report on the receipt of the periodicals. 9. Any other work entrusted by the officer has to be attended from time to time.	
83.	K.Murali krishna	Dy.S.O	1.Computerizatin of the Daily Rainfall reporreceived from the districts daily & its correspondance. 2. Preparation of Dryspell report and Status report whenever required. 3.Preparation of Weekly Rainfall report and computerization of weekly area sown particulars. 4.Preparation of Rainfall data month wise and Monsoon wise. 5.Correspondance relating to release of funds for maintaining the raingauge station in the districts with CPO's. 6. Maintaining of old data (from 1963) in the computer division. 7. Preparation of station wise, Mandal wise rainfall normals for Daily,weeklyandmonthly. 8. Preparation of Rainfall Graphs, Maps Pictures for adverse seasonal conditions and visits of Central Teams for Assembly Sessions etc., when ever required. 9. Any other work entrusted by the officer has to be attended from time to time.	

SOCIO ECONOMIC SURVEY

84.	P.Ramakrishna Rao	Dy.S.O.	Superintendent, Incharge for monitoring FOD of NSS rounds and EUS of Zone-IV; Incharge for NSS 73rd round; Monitoring 13th FC and APSSSP release of funds, Imparting trainings on NSS rounds and Labour Bureau Employment Unemployment survey etc.	
85	S.K.Allabakshu	Dy.S.O.	Monitoring of Progress of NSS rounds and EUS of Zone-III; Monitoring for data entry validation, multipliers, tabulation and generation of tables for NSS rounds; incharge for soft data and Pooling of central and state sample of NSS rounds	
86.	S.V.Syam Kumar	Dy.S.O.	Superintendent of SLAP, Incharge for monitoring (FOD) Zone-II of NSS rounds	
87.	G.Gangabhavani	Dy.S.O.	Incharge for monitoring FOD of NSS rounds and EUS Zone-I; Incharge for NSS 70th round and NSS 71st rounds, all types of correspondance, Incharge of EUS of	

			Labour Bureau Employment & Unemployment survey; assistance in report writing of NSS rounds	
88.	M.Saradamma	Dy.S.O	Progress reports of NSS 73rd rounds, RTI reports, Library, Monthly attendance of SES staff; verification of error free data received from districts; NSS 73rd round updation of sample list and allotment of samples from districts	
89.	K.B.Sreelatha	A.S.O.	Incharge of data entry and validation, making error free, Pooling of Central and State sample data, Report writing on NSS 70th ,71st, and 72nd rounds; co-ordination with EDP division in monitoring soft data from the districts and error free data.	
90.	P.Rajashekar	A.S.O.	Incharge for 13th FC and APSSSP release of funds, 5th Annual Survey on Employment & Unemployment, Preparation of Action taken and Action Plan for every month, Progress reports on release of 13th FC, Labour Bureau EUS	

EDP

91.	D.Srinivasa Reddy	Dy.S.O.	1.Maintenance of Directorate IT Infrastructure, 2.Maintenance of District Hardware and Software, 3.Procurement of Hardware and Software, 4.Annual Maintenance Contract at Directorate. 5.Maintenance of Data (Soft Copies) relating to all the publications released by DES.	
92.	R.Bhulaxmi	Dy.S.O.	1.Development of Software for Data entry, Validation, Updation and generation of reports for the data relating to all regular works and various censuses and Surveys taken up by the department. 2.Maintenance of Servers, Systems and Net working To attend the job of Software installation,3.Development and Maintenance of DES Website, 4.Maintenance of APSWAN and Video Conference. Maintenance of all Databases and to retrieve the Data whenever required.	
93.	N.L.Manohara	A.S.O.		
94.	R.Sankaraiah	A.S.O.		
95.	V.Jhansi Padma	A.S.O.		
96.	M.I.T.Gayatri	A.S.O.		
97.	G.Hemalatha (on leave)	A.S.O.		

PRICES

98.	V.Savithri	Dy.S.O.	1.Prices of Building Materials and Cost of Consturction Index 2.Budget and APSSSP activities 3.Monthly Bulletin 4.QSNL Compilation of CPI-IW state series	
99.	E.Madhavi	A.S.O.	Daily & Weekly Retail Prices, GOM notes, Weekly & Monthly Periodicals Livestock Prices Wholesale prices of 40 agricultural commodities Agricultural Prices: AMC, Crop	

			Estimation Surveys, NCC method Farm harvest prices of 23 Principal agricultural commodities from 13 districts for both kharif and rabi seasons RTI, Annual Administration report, Annual Publication on Prices and Miscellaneous Preparation of consolidated reports to other sections Preparation of PPTs for trainings Preparation of pendency reports for video conferences and workshops and trainings Monitoring & Scrutiny of Daily Wages of Agricultural Labours from 13 districts and preparation of monthly average report and indices of Agricultural Labour	
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SOCIAL STATISTICAL DIVISION

100.	M.Raghunath	Dy.S.O.	Publication in charge of Statistical Abstract and A.P.Economy in Brief, Gender Statistics.	
101.	Smt.P.Padmavathi	Dy.S.O	Publication in charge of District Hand Book of Statistics, Compendium of Environment Statistics, Allotted Tables for all publications	
102.	Smt.B.Annapurna Devi	Dy.S.O	R.T.I. and Publication Incharge of Child Statistics and Allotted Tables for all publications	
103.	Smt.B.Varalaxmi	Dy.S.O	Publication Incharge of Gender Statistics, Infrastructure Statistics, Allotted Tables for all publications	
104.	Anurag AVNG	A.S.O.	Publication Incharge of A.P.Economy in Brief and Allotted Tables for all publications	
105.	R.Asha Jyothi	A.S.O.	Publication Incharge of District at a Glance and Allotted Tables for all publications	
106.	K.Sreenivasulu	A.S.O.	SLAP(Statistics for Local Area Planning)	

STATE ECONOMY DIVISION

107.	J.Prakasam	Dy.S.O.	Overall Supervision and responsibility, GSDP consolidation, quarterly consolidation	
108.	R.Nirmala	Dy.S.O.	Trade, Hotel & Restaurants, Transport Real estate, inter state data, publications	
109.	K.Prabhakar reddy	Dy.S.O.	Live stock sector, Budget	
110.	Smt. Ch.Lakshmi Sarada,	Dy.S.O	Mining &Quarrying, electricity, 13 th F.C. and correspondence within the state	
111.	B.Chandra Sekhar	A.S.O.	Agriculture, DDP consolidation back series estimates of GSDP and DDP	
112.	P.Suryanarayana Reddy	A.S.O.	Fishing, Forestry, Analysis of budget and urban local bodies	
113.	M.Sarveswar	A.S.O.	Supra regional, public administration, other services, data bank, ppt, publications, GFCF and prices CPIIW base year revision	
114.	A.Soumya	A.S.O.	Manufacturing Registered and Un-Registered, construction, correspondence outside the state	
115.	Smt.Rajani kumari	A.S.O.	Analysis of NDCUs, 13 th Fc, stock file, daily news on economy, analysis of rural local bodies.	

CO-ORDINATION

116.	D.Lakshmi Prabha	A.S.O.	1.Implementation & Monitoring the progress of SSSP Project. 2. Co-ordinating in constitution of various committees for implementation of SSSP Project.3.Implementation of 13th Finance Commission recommendations and monitoring related works 4. Organizing the meetings with the Students as and when visited the Directorate. 5. Implementation of Statistics Act. 6. Besides the above works any work entrusted by the Senior officers.	
117.	Smt.M.Nirmala	A.S.O.	1.Co-ordinating the trainings in D.E &S organizedby various sections correspondence for Deputing officers and staff to the trainings conducted by Dr.MCR HRD of A.P.Hyderabad, NIRD, Rajendra nagar, Hyderabad, CSO, NASA, Greater Noida, U.P. etc 2.Employees data base - updation of details of trainings attended the officers & staff of DES 3.APSSSP- APSSTRI -Conduct of Induction training programme to newly recruited Ads & ASOs 4.Conduct of trainings on capacity building & knowledge based trainings to the officers and staff of DES 5.Monitoring the recommendations of COCSSO Meetings 6.Besides the above works any work entrusted by the Senior officers.	
118	K.Rajasimha	A.S.O.	1.QSNL-Collection,Compilation Consolidation and publication of QSNL with improved modalities 2. Annual Administration Report. 3.Conduct of officers meetings 4. Data Collection on Housing & Buildings Construction activities (HSUI) scheme. 5. Monthly Performance Report all divisions Consolidation 6.Action Taken Report & Action Plan of all the divisions in DES. 7.MPR to H.E. Governor 8.Conductingof Video Conferences 9.No meeting days-HODs plan to visit to fields. 10.DySO Jobchart 11. Preparation of Gram panchayat/municipal development plans- Allotment of districts for successful completion of development plan 12.Besides the above works any work entrusted by the Senior officers.	

INDUSTRIAL STATISTICS DIVISION

119.	K.V.Prasada Rao	Dy.S.O.	1.Overall supervision of ASI and ASI (APSSSP). 2.Correspondence 3.Collection, Scrutiny and Computerization of ASI Schedules of Visakhapatnam, E.G. 4. Pooling & Finalization of ASI. 5. Finalization of ASI (APSSSP)	
120.	V.Vijayalaxmi	Dy.S.O.	1.Collection, Scrutiny and Computerization	

			of ASI Schedules of 1. Krishna, 2. Guntur and 3. Prakasam districts.2. Finalization of ASI (APSSSP) of the districts concerned.	
121.	J.Rani Ratna Kumari	Dy.S.O.	1. Collection, Scrutiny and Computerization of ASI Schedules of Ananthapuramu and Y.S.R.districts. 2. Finalization of ASI (APSSSP) of the districts concerned. 3. Preparation and publication of ASI 4. U.O. Note correspondence	
122.	K.Ramesh kumar Reddy	Dy.S.O.	1.Overall supervision of Business Register 2.Correspondence 3. Publication of BRs. 4.Collection, Scrutiny & Computerization of ASI Schedules of Nellore & Chittoor districts.	
123.	G.Srinivasa Raju	Dy.S.O.	1.Maintenance of Attendance, C.L, Movement & Stationery Registers. 2. Assistance to all Dy.S.O.s 3. Misc. work.	
124.	Y.Uma Maheswari	A.S.O.	1.Collection, Scrutiny & Computerization of ASI Schedules of Srikakulam & Vizianagaram dists.2. Finalization of ASI (APSSSP) of the districts concerned. 3. Maintenance of ASI time series data 4. Processing of ASI and ASI (APSSSP) data. 5. Preparation of Power points of ASI, BR and others.	
125.	N.Natasekhara Rao	A.S.O.	1.Collection of progress Reports 2. Assistance to the Dy.S.O. (BR)	
126	K.Geetanjali	A.S.O.	1.Collection, Compilation & publication relating to IIP & shifting of Base Year. 2. Collection, compilation & correspondence with HOD.s concerned dealing with Industrial Statistics for publication of Industrial Statistics Bulletin.	
127	A.V.B. Kamakshi	A.S.O.	1.Collection, Scrutiny and Computerization of ASI Schedules of W.G. & Kurnool districts. 2. Finalization of ASI (APSSSP) of the districts concerned. 3. Assisting in Preparation of publications of Industrial Statistics Bulletin/EC/ASI/BR.	

ECONOMIC CENSUS

128.	A.V.Aruna Bai	Dy.S.O.	1.Correspondence, collection, analysis and publication relating to Economic Census.	
129.	B.L.Padmanabha Reddy	A.S.O	On Deputation	
130.	S.Soubhgyalaxmi	A.S.O		
131.	N.Haripriya	A.S.O		
132.	S.Bharani	A.S.O		
133.	Aruna Alahari	Jr.Asst.		
134	A.Naga Raju	O.S.		
135	P.Naresh Kumar	O.S.		
136	Mohed Faiyazuddin	O.S.		
137	S. Aleem Ahmed	O.S.		
138	P. Anitha	O.S.		
139	M.Samiuddin	O.S.		
140	Y.Srinivasa Rao	O.S.		
141	C.Rakesh Singh	O.S.		

Chapter-4
Procedure Followed in Decision-making Process
[Section 4(1)(b)(iii)]

Activity	Description	Decision-making Process	Designation of final decision making authority
Goal-Setting & Planning	Administrative decisions relating to service matters. Departmental Promotion Committees. Conducting of Annual Inspection of Chief Planning Officer's office in the district etc.	Conformity with the directions and orders issued by the Govt. from time to time	Director, Directorate of Economics and Statistics, Hyderabad.
Budgeting	The Dept. Budget is released by the Administrative Department i.e. Planning Department under plan schemes. The Budget provided under Non-plan and Plan is being allocated among the Headquarters & dists.	The Director, Directorate of Economics & Statistics will allocate the funds among the districts and HQs. as per their requirements.	Director, Directorate of Economics and Statistics, Hyderabad
Formulation of Programmes, Schemes and Projects	The Schemes are being formulated with the approval of the planning department and the schemes are being implemented	Schemes will be formulated by the approval of the planning department and concurrence of Finance Department	Director, Directorate of Economics and Statistics, Hyderabad
Recruitment/hiring of personal	Identifying the vacancies in diff. cadres. Assessment of the work urgency and its importance. Taking into account the pressure of work on the existing staff.	Addressing the government with a request to accord permission for filling up of the posts through A.P. Public Service Commission for all the sanctioned posts in superior cadre.	Principal Secretary to Government, Planning Department, A.P. Secretariat, Hyderabad.
Release of Funds	Funds will be released on quarterly basis	Funds will be allocated among the districts and headquarters on quarterly regulations.	Director, Directorate of Economics and Statistics, Hyd.
Implementation/ Delivery of Service/Utilization Funds	Funds will be released to Head quarters and districts	Utilization Certificate will be furnished to the concern departments/ Agencies	Director, Directorate of Economics and Statistics, Hyd.

Chapter 5
Norms set for the Discharge of Functions
Section 4(1)(b)(iv)

Sl.No	Functions / Services	Norms / Standards of Performance set	Time Frame	Reference document prescribing the norms
Not Applicable				

Chapter – 6
Rules, Regulations, Instructions Manual and Records for
Discharging Functions
[Section 4(1)(b)(v) & (vi)]

Sl. No.	Description	Gist of Contents	Price of the Publication if Prices
Instructions			
1	Form-I, Form-II Instruction booklets, Random Booklet and Supervision reports	For conducting Crop cutting Experiments under implementation of NAIS of kharif 2011	
2	Form-I, II, III(pickings & non-pickings) General Supervision reports and Random Booklets	Under Crop Estimation Survey	
3	SES 68 th Round Volume-I		
4	Booklet on ASI-2010-11	Annual Survey of Industries	
Manuals			
1	Brochure on GSDP New Series 2004-05		
2	NCO Codes	National Classification of Occupation Codes	
4	Index of Industrial Production	2011-12	100.00
5	Agriculture Census	2010-11 (Instruction Manual in English & Telugu) & H Schedules	
Reports			
1	Report on Prices, Wages & Index Numbers	2011-12	600.00
2	APSSSP Report	Andhra Pradesh State Strategic Statistical Plan	
Publications			
1.	Annual Survey of Industries	2011-12	150.00
2.	Gender Statistics, A.P.	2011-12	300.00
3.	Agriculture Statistics at a Glance	2013-14	350.00
4.	Horticulture Statistics at a Glance	2013-14	250.00
5.	Season and Crop Report, A.P.	2012-13	350.00
6.	Compendium of Environment Statistics, A.P.(Annual basis)	2011-12	300.00
7.	A.P. Economy in Brief	2015	50.00
8.	District at Glance, A.P.	2014	60.00
9.	Statistical Abstract, A.P.	2014	400.00
10.	District Hand book of Statistics	2011(soft)	100.00

Chapter – 7
Categories of Documents held by the Public Authority
[Section 4(1)(b)v(i)]

Sl. No.	Category of document	Title of the document	Designation and address of the custodian (held by/under the control of whom)
1.	Periodicity Annual	District Domestic Product(DDP) of Andhra Pradesh	Director, D.E.&S., Hyderabad
2.	Do	Inter State Comparision of Gross State Domestic Product of Andhra Pradesh	Do
3.	Do	Prices, Wages and Index Numbers	Do

Chapter – 8

Arrangement for Consultation with or Representation by the Members of the Public in relation to the Formulation of Policy or Implementation thereof
[Section 4(1)(b)v(iii)]

Sl. No.	Function/Service	Arrangements for consultation with or representation of public in relation with policy formulation	Arrangements for consultation with or representation of public in relation with policy implementation
Not Applicable			

Chapter – 9

Boards, Councils, Committees and other Bodies constituted as part of Public Authority [Section 4(1)(b)v(iii)]

Name of Board Council. Committee etc.	Composition	Powers & Functions	Whether its Meeting open to Public/Minutes of its Meeting accessible for Public
Standing Committee for Scrutiny and Appl. of Consumer Price Index Numbers for Industrial workers	<ul style="list-style-type: none"> • Director, D.E.&S, Hyderabad • Commissioner of Labour • Two Representatives from Employer's Side • Two Representatives from Employees Side 	<p>1.Scrutiny and Appl. of Consumer Price Index Numbers for Industrial Workers prepared by Director, D.E&S.before release of the Index. The same will be supplied to users.</p> <p>2.Conduct of Standing Committee Meeting in D.E.&S. Hyderabad and Centers on Monthly basis</p>	Neither minutes nor circulated papers/worksheets are open to public. The minutes will be communicated to participants only. Where as the index of CPIIW is only open to all and the same will be placed in the Department Website. www.apdes.org

Chapter -10

Directory of Officers and Employees Section 4 (1) (b) (ix)

Office Name	Directorate of Economics and Statistics
Address	Director, Directorate of Economics and Statistics, chintalbasti, Khairatabad, Hyderabad – 500004
Contact Number	Director's Peshi No. 23317191. Peshi Fax No. 23307459, EPABX : 23314818, 23397036, 23397037, EPABX : 9
Mail ID and Website	Office e.mail: dir_econ@ap.gov.in / Website: www.apdoes.ap.gov.in/ Dir.'s e.mail: ddmurthy@yahoo.co.in

(Contd..)

Chapter -10(Contd..)
Directory of Officers and Employees
Section 4 (1) (b) (ix)

Sl. No.	Name of the Office / Administrative Unit	Name Designation & Address of Officers/ Employee and Designation	Office Tel: Residential Tel: Fax:	E-mail
1	Directorate of Economics and Statistics	Dr.D.Dakshina Murthy, Director	Cell: 9849908802 23400763®	dir_econ@ap.gov.in (O) ddmurthy@yahoo.com
2	-do-	I.Satyanarayana, Joint Director	Cell: 8374999578 27669578®	Satyam2014@yahoo.com
3	-do-	V.Prathima, Jt. Director	Cell: 8978177113	Jtdir_66@yahoo.com
4	-do-	B.Gopal, Jt. Director	Cell: 9866894331	Gopal48jd@gmail.com
5	-do-	K.Vijaya Kumar, Joint Director, Shiva Sai Residency, Flat No.-G-12, Opp. Gnana Prabha School, Hyderguda,Attapur, Hyd.	Cell: 9849901523 24011523®	vk involu@yahoo.com
6	-do-	A.KaliPrasad,Dy.Director, H.No.1-9-290/7/G, Srinijethan Apts, vidyanagar, Hyd.-4	Cell: 9849901508	Kali_alamuru@yahoo.com
7	-do-	P.Umaprasad, Dy.Director Flat No-30, S.V.Residency Bhasavanagar colony, Opp.K.P.H.B main road, Kukatpally.	Cell: 9100937492	ddumaprasad@gmail.com
8	-do-	S.Sesharam, Deputy Director, DES	Cell: 9949996596	sesharams@gmail.com
9	-do-	K.Kanna Babu, Deputy Director DES	Cell: 9866551452	kannababuhyd@yahoo.com
10	-do-	J.Saibaba, Assistant Director, DES	Cell: 9849901520	saijavvadi56@gmail.com
11	-do-	B.Vani, Asst. Director F.No.86, H.No.5-6-20/B, Vaidehinagar, Vanasthalipuram, Hyd.	Cell: 9949996918	Ad.ys.gces@gmail.com
12	-do-	M.A.Rajak, Asst.Director	Cell: 9618877300	adssddesap@yahoo.com
13	-do-	K.K.Visweshwara Rao, Assist. Director, DES	Cell: 9618877344	kkvr312@gmail.com
14	-do-	M.Koteswara Rao, DES	Cell: 7093896919	
15	-do-	P.Trinath, A.D., 6-2-656/ 1/2, Chintal Basthi, Khairatabad, Hyd.4	Cell: 9676098303	thrinatha333@yahoo.com
16	-do-	P.Balaji, Asst.Director	Cell: 9676978012	Podilapub@gmail.com
17	-do-	K.Sowjanya,Asst. Director, H.No.10-1-26, Abhudayanagar colony, Bandlaguda, Hyd.	Cell: 9676157398	sowjanya.ad2013@gmail.com
18	-do-	K.Sudhakar Reddy, Statistical Officer	Cell: 9885797241	sr konda@yahoo.com

19	-do-	P.Srinivas, Statistical Officer, House No 224 G Janapriya nagar, Miyapur, Hyderabad-49	Cell: 9000701292	pichika.srinivas@gmail.com
20	-do-	V.Janardhanam, Statistical Officer	Cell: 9100937491	

DIRECTOR'S Peshi

21.	Directorate of Economics and Statistics	Sri.D. Omkaraiah , A.S.O, Plot.No.2, Khailashnagar,Chandanagar Hyd.-50	Offi: 23314818	
22.	-do-	K. Narasinga Rao, O.S HNO: 12-10-587/88 seetharamnagar, seethapalmandi secd- 500061	Offi: 23314818	
23.	-do-	Sri M.A Hafeez, O.S 6-3-1242/120 M.S. Maktha, Opp Rajbhavan,Hyd.d-82	Offi: 23314818	

ADMINISTRATION-I (Gazetteed Establishment)

24.	Directorate of Economics and Statistics	D.V.Rohini kumari, Dy.S.O., Flat.No.C2, Esha Sadan, Vivekanandanagar, Kukatpally	Cell: 9848409698	
25.	do-	B.Subba Rao, , Dy.S.O., H.No.3-1-54/3A, Navodaya colony, L.B.Nagar.	Offi: 23314818	

ADMINISTRATION-I (Dy.S.O.s Establishment)

26.	Directorate of Economics and Statistics	C.Sandhya Rani, A.S.O., I.C.118, Erramanzil Colony, Hyd.	Offi: 23314818	
27.	-do-	M.A.Jayaram, A.S.O., H.no.1-7-513/1/22/A, Anudhaya Nilayam, Near Dayara Market, Zamistanpur, Musheerabad, Hyd-48	Res: 207674099	
28.	-do-	G.Satyanarayana, ASO, Plot No.26, Beeramguda, Patancheru(M), Medak dist.502032	Cell: 8790031473	

ADMINISTRATION-II (A.S.O.s Establishment)

29.	Directorate of Economics and Statistics	SK. Meerunnisa, UD Steno L.I.G.1027,3rd phase, K.P.H.B.Colony, Kukatpalli,Hyd.	Cell 9866499059	
30.	-do-	K.Vedavathi, Dy.S.O. H.No.1-8-718/3, Nallakunta,Hyd-44.	Cell: 9246159774	
31.	-do-	V.V.Padma, ASO, DES.	Offi: 23314818	

32.	-do-	K.Ramesh, ASO, DES, Hyd.	Offi: 23314818	
33.	-do-	V.Valli Laxmi, Dy,S,O, DES, Hyd.	Offi: 23314818	

ADMINISTRATION-II (Ministerial Establishment)

34.	-do-	Ch.Kalavathi, Jr.Assistant D.No.2-2-11-00/1, New Nallakunta, Tilaknagar, Hyderabad	Cell: 9290649373	
35.	-do-	P.L.S.Prasad, Jr.Assistant, DES, HYD	Offi: 23314818	

EMPLOYEES LEGAL UNIT

36.	Directorate of Economics and Statistics	P.Bhanu Murthy, Supdt, D.E.&S, Hyd.	Offi: 23314818	
37.	-do-	B. Sivasankar Reddy, Sr.Assistant, M.C.22, Malakpet Govt.Quarters, Malakpet, Hyderabad	Cell: 9959467516	

INWARD & OUTWARD

38.	Directorate of Economics and Statistics	M. Rani Prameela, Supdt. H.No.6-3-609/38/C, Anandanagar Colony, Khairatabad,Hyd.	Cell: 8641273173	
39.	-do-	A.Aruna, Jr. Assistant H.No10-3/1,PVN Colony, Mirjalaguda, Malkajigiri, Hyd.	Offi: 23314818	
40.	-do-	Ch.Srinivasa Rao, Jr. Assistant H.No.8-2-269/19/286, Indira nagar, Banjara Hills,Rd-3,Hyd.	Cell: 9691663305	

LAST GRADE SERVICES & LIBRARY

41.	Directorate of Economics and Statistics	T.Samuel Raju, Supdt, LIG,26/3, KPHB Colony, Hyd.	Cell: 9963661777	
42.	-do-	A.Padmavathi, Sr.Asst. Plot No.113, KSR Anand Township, Narregudem Rd, Ameenpur, Patancheru(M), Medak dist-502032	Cell: 9000546107	
43.	-do-	Y.V.Subbalaxmi, ASO, B-24, B-Block,Manju shankara Apts, Prasanthinagar, Moulali, Hyd-40	Cell: 8500286909	

ACCOUNTS

44.	Directorate of Economics and Statistics	BBN Subbaiah, Supdt. H.No.4-50,Seetha Homes, Meerpet, Sarrornagar(M), Hyd.	Offi: 23314818	
45.	-do-	Ch.Rajya Lakshmi, SrAssistant, H.No. 6-3-1247/247, Khairathabad, Hyd.	Offi: 23314818	
46.	-do-	V.Krishna Mohan Reddy, Jr. Asst.,	Offi: 23314818	
47.	-do-	K.S.R.Murthy, ASO	Offi: 23314818	
48.	-do-	P.Dharma Rao, Supdt. H.No.13-37, Yadav Nagar, Malkajgiri, R.R. District.	Offi: 23314818	
49.	-do-	V.Sunitha Sr.Assistant 263/3RT, Flat No 301, Vijayanagar Colony, Hyderabad.	Offi: 23314818	
50.	-do-	K.Pattabhiram Kumar, Sr.Asst.	Offi: 23314818	
51.	-do-	A.Ashok Kumar, Jr. Asst,	Offi: 23314818	
52.	-do-	S.Sireesha, ASO	Offi: 23314818	
53.	-do-	T.Subhashini, ASO	Offi: 23314818	

STORES

54.	Directorate of Economics and Statistics	V.H.N.V.S.R.Chandra Murthy, Dy.S.O, Gandhi Nagar, Musheerabad, Hyderabad.	Offi: 23314818	
55.	-do-	M. Shankarshan, Allwyn Worker H.No.: SRT 385, Sanathnagar, Hyderabad - 18	Offi: 23314818	
56.	-do-	Sri Md.Akbar Basha, Office Subordinate,	Offi: 23314818	
57.	-do-	G.L.Raghu, Record Assistant,H.No: 13-2-52, Kabeer Nagar, Sanath Nagar Post, Hyd. - 18	Offi: 23314818	

BUDGET & PLANNING

58.	Directorate of Economics and Statistics	L.Venkateshwerlu, Dy. S.O., Flot No.205, 8th Block, Prajai Apts, Kompalli,Secd.	Cell: 9493387166	
59.	-do-	H.Gopi Krishna , Sr.Assist.,Plot No.33, Ajaunagar Bandlaguda, Nagole, R.R.Dist.Hyd.	Cell: 9494540854	

60.	do-	M.Ameena, ASO, D.E.&S, Hyd.	Cell: 9985883673	
61.	-do-	N.Laxmi Narayana, Jr.Asst. H.No.488, Padmanagar phase-II, Chital, R.R.Dist, Hyd.	Cell: 9000288843	

AGRICULTURE

62.	Directorate of Economics and Statistics	G.Sudha Rani, Dy.S.O., Flat.No.202, 3rd floor, ashraya durgam aptts, vengal rao nagar, Hyd.	Cell: 9010242436 Offi: 23314818	
63.	-do-	B.Prasad, Dy.S.O. H.No.6-2-338/3, Chintala basthi, Khairatabad, Hyd-49.	Cell: 9490382735 Offi: 23314818	
64.	-do-	J.Hanumantha Reddy, 5-781, Bhavani Nagar, Dilsukh Nagar, Hyd.	Cell: 9491503707 Offi: 23314818	
65.	-do-	M.Padmaja, H.No: 1-3-183/40/46/28, P&T Colony, Gandhi Nagar, Hyderabad	Cell: 9491107876 Offi: 23314818	

MI CENSUS

66.	Directorate of Economics and Statistics	M.Masuma Begum, Dy.S.O. Flat No.205, 8 th block, Raja Pushpa Appts, Attapur, Hyd.	Offi: 23314818	
67.	-do-	V.Jyothi, ASO, 10-1-128/28/6/C, Chintal Basti, Hyd.	Offi: 23314818	

WAC

68.	Directorate of Economics and Statistics	Smt B. Nirmala, A.S.O. H.No.18-53, Kamala Nagar, Road No.4, Dilsukhnagar, Hyd.	Offi: 23314818	
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CROP SURVEYS

69.	Directorate of Economics and Statistics	N.Ravi Prasad, Dy.S.O 5-90, Secretariat colony, Manikonda, R.R district	Cell: 9160576926	
70.	-do-	T.Padmavathi, Dy.S.O., 1-10-62, Ashok nagar, Hyd.	Cell: 9701853399	
71.	-do-	V.Sailaja., Dy.S.O., F.No.407 8th Block, Prajay City, Miyapur, Hyd	Cell: 9676622086	
72.	-do-	P.Ramalaxmi, Dy.S.O, Sardar Apts, G-4, Chintalbasthi, Hyd.	Cell: 9000323777	
73.	-do-	P.Rajasri, A.S.O., H.No.1-2-30/VR/103, Vaishnavi Residency, Nizampet Rd, Hyd.	Cell: 9948849409	
74.	-do-	N.Elia, ASO, Neeraju colony, Tolichowki, Hyd.	Cell: 7702004550	

NAIS

75.	Directorate of Economics and Statistics	Ch.Sairam. Dy.S.O. H.No.3-10-20/60B. Gokhalenagar, Ramnthapur, Hyd	Offi: 23314818	
76.	-do-	Y.Padmavathi, A.S.O 17-1-391/1/3, near Ayyappa medicals, SBH Offi. Colony, Saidabad, Hyd.	Offi: 23314818	
77.	-do-	P.Prasanthi, A.S.O. F.No.202, Sai Nilayam Apts, New Sainagar colony, St.No.2, Peerza diguda, Uppal, Hyd.39	Offi: 23314818	

FRUITS & VEGETABLES

78.	Directorate of Economics and Statistics	D.Yella Reddy, Dy.S.O D.No.3-3-38/1, Flat No.301, Baghameer, Kukatpally, Hyd-45	Offi: 23314818	
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TRAS

79.	Directorate of Economics and Statistics	M.Srirama Raju, Dy.So H.No-7-5/1, Raju Colony, Balanagar, Hyd.	Cell: 9490550834	
80.	-do-	K.B.T.Sundari, Dy.S.O. C-Block, Flat.No.107, Siddam setti Towers, Jawahnagar, Hyd.	Cell: 9246691568	
81.	-do-	Smt.S.Padmavathi, ASO, Flat No.402, Dornala Bhavan, Panchavati colony, Manikonda jagir village, Rajendra nagar (M), R.R.	Cell: 9848956288	

RAINFALL

82.	Directorate of Economics and Statistics	G.Prasad, Dy.S.O., H.No.8-3-5/A/169, Yusufguda Check post, Hyderabad-49	Cell: 9493023181 (O) 23314818	gpdys07@gmail.com
83.	-do-	K.Muralikrishna, Dy.S.O, Near DSS Bhavan, Masabtank, Hyd.	Cell: 9440994934 (O) 23314818	Kusumanchi.murali@gmail.com

SOCIO ECONOMIC SURVEYS

84.	Directorate of Economics and Statistics	P.Ramakrishna Rao. Dy.S.O.3-4-36/8/2/502, Vaishnavi lotus villa, Viveknagar, Ramanthapur, Hyd.	Cell: 9573225274	
85.	-do-	S.Allabakshu. Dy.S.O 11-13-1186/3 Flat.No. 110, Vaishanavi TNR's-2, St-11/A, Vasavi colony, sarooranagar, Hyd.	Cell: 9963163108	

86.	-do-	K.V.Shyam Kumar, Dy.S.O 4-411/1, Siva Sai Nagar,Meerpet, Hyd.	Cell: 9440064579	
87.	-do	B.Gangabhavani, Dy.S.O., 27-118, Navayuga enclave, Badangpet, S.R.Nagar, R.R.Dist, Hyd	Cell: 9490314713	
88.	-do-	M.Saradhamma,Dy.S.O- 68, Patigadda, Begampet, Hyd.	Cell: 9441254670	
89.	-do-	K.B.Sreelatha, A.S.O., 6-3-596/23/3&4, Venkataramana colony,khairatabad Hyd.	Cell: 9704957234	
90.	-do-	P.Rajasheker, A.S.O., H.No.521/63 Old Alwal, Surya Nagar, Hyderabad.	Cell: 9848670800	

EDP

91.	Directorate of Economics and Statistics	D.Srinivasa Reddy, Dy.S.O, F.No-102, M.V.Residency Nagaram(V), Hyd.-83	Cell: 9866453464	Srinivas_0101@yahoo.com
92.	-do-	R.Bhulaxmi, Dy.S.O Plot No-37, Suryanagar Colony, Kharkhana, Secunderabad-9	Cell: 9966403170	Bhu_prsad@hotmail.com
93	-do-	N.L.Manohara,A.S.O H.No.6-2-966/2, F.No.201, Madhava Apts, Hill colony, Khairatabad, Hyd-4	Cell: 9490216065	Manu.nerella@gmail.com
94	-do-	R.Sankarayya, A.S.O 8-Block, Krishna Nagar, Yousufguda, Hyd.	Cell: 7382670661	Renkila.sankar@gmail.com
95	-do-	V.Jhansi Padma, A.S.O Plot.No.160, Kalyan nagar V-3, Moti nagar, Hyd.- 4	Cell: 9490310455	Jhansipadmaja69@gmail.com
96.	-do-	M.I.T.Gayathri, ASO, H.No.1-2-606/71/1, BM Nagar,Indira park, Hyd	Cell: 9490547197	Gayatrimandalemula@gmail.com
97.	-do-	G.Hemalatha, A.S.O H.No.10-1-128/28/6/c Chintal Basti, Khairatabad, Hyd.	Cell: 8790170645	

PRICES

98.	Directorate of Economics and Statistics	V.Savithri, Dy.S.O. D.E.&S, Hyd.	Cell: 9441939272	
99.	-do-	E.Madhavi, ASO	Cell: 9441237519	

SOCIAL STATISTICS DIVISION

100.	Directorate of Economics and Statistics	M.Raghunath, Dy.S.O. Shailaja Apartments, Flot No.302, Musarambagh, Malakpet, Hyd.	Cell: 9441496417	
101.	-do-	P.Padmavathy, ASO, Flat-13, Block-11, MIG-II, Bagh Lingampally, Hyd.	Offi: 23314818	
102.	-do-	B.Annapurna Devi, Dy.S.O., Plot.No.70, Saradanagar, Vanasthalipuram, Hyd.	Cell: 9573049533	
103.	-do-	B.Varalaxmi, Dy.S.O., Dr.No.2-2-2, Flat 101, Vasavi Heights, Vidyanagar, Hyderabad.	Cell: 9490316099	
104.	-do-	Anurag AVNG,ASO D.E.&S.	Cell: 9989890476	
105.	-do-	R.Asha Jyothi, A.S.O. IS-28, Errumanzil colony, Hyd.	Cell: 9948968698	
106.	-do-	K.Sreenivasulu, A.S.O D.E.&S, Hyd	Cell: 9490554843	

STATE ECONOMY DIVISION

107.	Directorate of Economics and Statistics	U.Prakasam, Dy.S.O., Flat No.401,Ram kalian aptts, new mirjalguda, Malkajgiri, Hyderabad.	Cell: 9676922129	prakasamuppara@rediffmail.com
108.	-do-	R.Nirmala, Dy.S.O., H.No.1-10-54, Rd. No.7, Dwarakapuram, Dilsuknagar, Hyd.	Cell: 9848429882	
109.	-do-	K.Prabhakar reddy, Dy.S.O., DES, Hyd.	Cell: 9652225151	
110.	-do-	Ch.Laxmi Sarada, Dy.S.O, H.No.198/A/2, Kalyannagar-3, Motinagar, Hyd-18.	Cell: 9441260771	
111.	-do-	S.Chandrasheker.A.S.O 6-3-596/5, enkataramana, Colony, Khairathabad, Hyd-4	Cell: 9490149666	
112.	-do-	P.Suryanarayanareddy. A.S.O. Plot No.20, Vijaya Gardens, Bandlaguda, GSI. Nagole, Hyd.	Cell: 9848163073	
113.	-do-	A.Soumya, ASO, Flat No.101, 1-9-20, Karthik Apts, Ramnagar, Hyd.	Cell: 9618190141	
114.	-do-	Rajani kumari, ASO,H.No 13-1232/A/9,Ambedkar nagar,Tappachaputra Hyd -69.	Cell: 9866969042	
115.	-do-	M.Sarveswar, A.S.O, 5-12-88, Mangapuram, H.B.Colony, Moulali, Hyd.	Cell: 9949137173	

CO-ORDINATION

116.	Directorate of Economics and Statistics	D.Lakshmi Prabha, A.S.O., F.No.301, 3rd floor, Sai Prasanth Kuteer, No.I, Chintalabasti, Khairatabad, Hyd.	Cell: 9291451354	
117.	-do-	M.Nirmala, A.S.O., DE&S, Hyderabad	Cell: 9966553934	
118.	-do-	K.Rajasimha, ASO, H.No.11/10/147/1/301 Vamsiresidency, SBI Colony, Kothapet, Hyd-35	Cell: 9959224709	Raja_kadiri@rediffmail.com

INDUSTRIAL STATISTICS DIVISION

119.	Directorate of Economics and Statistics	K.V.Prasada Rao Dy.SO.D.No.6-3662/A/B 10, Master Apts, Somajiguda, Hyd-82	23316864 23314818 ext:525	
120.	-do-	V.Vijaya laxmi, Dy.S.O, 10-1-241/244, Chintalbasthi, khairatabad, Hyd-04	Offi.23314818	
121.	-do-	J.Rani Ratna Kumari, Dy.SO, 12-8-263/1 Alugaddabavi, Secd.	Offi.23314818	
122.	-do-	K.Ramesh kumar Reddy, Dy.SO, 3-2c Anuska Enclave, 3-6-659, StNo.9, Himayatnagar, Hyderabad-29	Offi.23314818	
123.	-do-	G.Srinivasa Raju, B-63, Govt. Qtrs, Patigadda Colony, Secd.	Offi.23314818	
124.	-do-	Y.Uma Maheswari, 3-3-111/12, Hyderguda, Hyd.	Offi.23314818	
125.	-do-	N.Natasekhara Rao, ASO, H.no 6-2-338/3, Khairatabad, Hyd.	Offi.23314818	
126.	-do-	K.Geetanjali, IC.123, Erramanjil Colony, Somajiguda, Hyd-82	Offi.23314818	
127.	-do-	K.Venkateshwarlu, A.S.O . Plot.No:25 Vijaya Gardens Colony, Nagole, Bandlaguda, Hyd.	Offi.23314818	

ECONOMIC CENSUS

128.	Directorate of Economics and Statistics	A.V.Aruna Bai, Dy.S.O. Plot No.12-1-281, Anandanagar, Road No.2, Bandlaguda, GSI, Nagole, Hyderabad.	Offi.23314818	
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129.	On Deputation	B.Leela Padmanabha Reddy A.S.O		
130.		S.Soubhgyalaxmi A.S.O		
131.		N.Haripriya A.S.O		
132.		S.Bharani A.S.O		
133.		Aruna Alahari Jr.Asst.		
134	Directorate of Economics and Statistics	A.Naga Raju O.S. DE&S, Hyderabad	Offi.23314818	
135	-do-	P.Naresh Kumar O.S. DE&S, Hyderabad	Offi.23314818	
136	-do-	Mohed Faiyazuddin O.S. DE&S, Hyd.	Offi.23314818	
137	-do-	Syed Aleem Ahmed O.S. DE&S, Hyd.	Offi.23314818	
138	-do-	P. Anitha O.S. DE&S, Hyderabad	Offi.23314818	
139	-do-	Mohammed Samiuddin O.S. DE&S, Hyd.	Offi.23314818	
140	-do-	Y.Srinivasa Rao O.S. DE&S, Hyderabad	Offi.23314818	
141	-do-	C.Rakesh Singh O.S. DE&S, Hyderabad	Offi.23314818	

CHAPTER – 11
Monthly Remuneration received by Officers and Employees including
the System of Compensation as provided in Regulations
[Section 4(1)(b)(x)]

Sl. No	Employee Code	Name of the Officer and Employee <u>Sarvasree</u>	Designation	Monthly remuneration and its compensation as on August-2015 (Rs.)	System of compensation to determine Remuneration as given in regulation
1	2593562	D. Dakshinamurty	Director	135527	
2	2201260	I. Satyanarayana	Joint Director	136296	
3	2530468	V.Prathima	Joint Director	118244	
4	1907196	B.Gopal	Joint Director	123134	
5	801006	K.Vijaya Kumar	Joint Director	123134	
6	1544487	S.Shesharam	Deputy Director	113579	
7	2577249	K.Kanna Babu	Deputy Director	111449	
8	2589265	P.Uma Prasad	Deputy Director	88526	
9	2530454	A.Kali Prasad	Deputy Director	96963	
10	2530661	B.Vani	Assistant Director	109179	
11	402727	J.Saibaba	Assistant Director	106939	
12	2201263	Abdul Razakh	Assistant Director	98970	
13	1600957	K. Kasi Visweswarrao	Assistant Director	93228	
14	2602127	P.Balaji	Assistant Director	53966	
15	559058	K.Sowjanya	Assistant Director	53966	
16	249562	P.Trinadha	Assistant Director	53966	
17	2108329	M.Koteswararao	Assistant Director	90907	
18	2530581	V.Janardhanam	Statistical Officer	90912	
19	2530617	K.Sudhakar Reddy	Statistical Officer	86449	
20	2530561	P.Srinivas	Statistical Officer	70877	
21	0211127	D.Yella Reddy	Deputy Statistical Officer	98895	
22	2530608	Ch.Sai Ram	Deputy Statistical Officer	84282	
23	2530579	Shak.Allabakshu	Deputy Statistical Officer	84267	
24	2530629	R.Nirmala	Deputy Statistical Officer	84267	
25	2530672	Venkata Syam Kumar	Deputy Statistical Officer	84267	
26	0506138	G.Sudha Rani	Deputy Statistical Officer	84232	
27	0613246	V.Vijaya Lakshmi	Deputy Statistical Officer	84232	
28	0613259	G.Prasad	Deputy Statistical Officer	84232	
29	0703877	K.V.Prasada Rao	Deputy Statistical Officer	84232	
30	1207120	M.Sreerama Raju	Deputy Statistical Officer	84192	

31	2530484	Md.Masuma Begum	Deputy Statistical Officer	84192	
32	2532404	Ramesh Kumar Reddy	Deputy Statistical Officer	84192	
33	2537243	D.Vijay Bhaskara Rao	Deputy Statistical Officer	84192	
34	0700546	B.Prasad	Deputy Statistical Officer	83000	
35	2542180	D.Srinivasa Reddy	Deputy Statistical Officer	82115	
36	2530548	P.Padmavathi	Deputy Statistical Officer	82115	
37	2542176	G.Srinivasula Raju	Deputy Statistical Officer	82115	
38	1003647	M.Raghunath	Deputy Statistical Officer	82100	
39	2537808	N.Ravi Prasad	Deputy Statistical Officer	82100	
40	2530520	U.Praksam	Deputy Statistical Officer	82100	
41	2530666	K.Vedavathi	Deputy Statistical Officer	82100	
42	2530623	B.Annapurna Devi	Deputy Statistical Officer	82025	
43	2530557	B.Ganga Bhavani	Deputy Statistical Officer	84192	
44	0703876	B.Subba Rao	Deputy Statistical Officer	82025	
45	2515240	T.John Ananda Rao	Deputy Statistical Officer	82025	
46	2519208	M.Saradamma	Deputy Statistical Officer	82025	
47	2530527	T.Padma Vathi	Deputy Statistical Officer	82025	
48	2530590	D.Vemlata Rohini Kumari	Deputy Statistical Officer	82025	
49	2530603	R.Bhulakshmi	Deputy Statistical Officer	82025	
50	2530654	B.Varalakshmi	Deputy Statistical Officer	82025	
51	2530686	P.Rama Krishn Rao	Deputy Statistical Officer	82025	
52	0211151	C.V.ValliLakshmi	Deputy Statistical Officer	31939	
53	2565003	J.Rani Ratna Kumari	Deputy Statistical Officer	82025	
54	2530605	Venkata Aruna Bai	Deputy Statistical Officer	79997	
55	211138	K.PrabhakarReddy	Deputy Statistical Officer	66300	
56	801462	Ch.Ajay Kumar	Deputy Statistical Officer	75941	
57	2202780	K.Bala Tripura Sundari	Deputy Statistical Officer	72163	

58	2530545	V.Sailaja	Deputy Statistical Officer	72163	
59	2530567	L.Venkateswarlu	Deputy Statistical Officer	72163	
60	2530619	H.N.V.S.R Chandra Murthy	Deputy Statistical Officer	72163	
61	2530652	Ch.Lakshmi Sarada	Deputy Statistical Officer	72163	
62	2202783	K.Murali Krishna	Deputy Statistical Officer	70348	
63	2530477	D.Rama Laxmi	Deputy Statistical Officer	70273	
64	359360	V.Savithri	Deputy Statistical Officer	51779	
65	2530486	B.Balanaga Subbaiah	Superintendent	84222	
66	2530497	M.Rani Pramela	Superintendent	66775	
67	2530678	P.Dharma Rao	Superintendent	60062	
68	2593565	T.Samuel Raju	Superintendent	72193	
69	2530482	N.Bhanumurthy	Superintendent	68539	
70	2530551	Y.Padmavathi	Assistant Statistical Officer	58480	
71	2551679	M.Nirmala	Assistant Statistical Officer	53966	
72	2530580	Y.Venkata Subba Lakshmi	Assistant Statistical Officer	68584	
73	2530650	C.Sandhya Rani	Assistant Statistical Officer	68569	
74	0801448	N.Nata Sekhara Rao	Assistant Statistical Officer	68509	
75	1003644	J.Hanumantha Reddy	Assistant Statistical Officer	68509	
76	2530539	P.Suryanarayana Reddy	Assistant Statistical Officer	68509	
77	2530683	R.Asha Jyothi	Assistant Statistical Officer	68509	
78	2593567	K.Rajasimha	Assistant Statistical Officer	68509	
79	2593569	D.Lakshmi Prabha	Assistant Statistical Officer	68509	
80	1109502	B.Leelapadmanabha Reddy	Assistant Statistical Officer	68509	
81	1206788	S.Sowbhagyalakshmi	Assistant Statistical Officer	68509	
82	1109509	Sreelatha Balakrishna	Assistant Statistical Officer	68509	
83	2514459	E.Madhavi	Assistant Statistical Officer	68509	
84	2530541	S.Chandra Sekhar	Assistant Statistical Officer	68509	
85	2530688	Y.Uma Maheswari	Assistant Statistical Officer	68509	
86	1003625	R.Sankaraiah	Assistant Statistical Officer	66805	

87	2530560	D.Onkaraiah	Assistant Statistical Officer	66745	
88	2530535	K.Siva Rama Murthy	Assistant Statistical Officer	82115	
89	2530476	V.Padama Venkata	Assistant Statistical Officer	63328	
90	300825	P.Raja Sekhar	Assistant Statistical Officer	61675	
91	2593570	N.Elya	Assistant Statistical Officer	60022	
92	0506155	G.Satyanarayana	Assistant Statistical Officer	60022	
93	2593563	K.Geethanjali	Assistant Statistical Officer	53929	
94	2530492	S.Sireesha	Assistant Statistical Officer	59380	
95	2530637	M.Sarveswar	Assistant Statistical Officer	58480	
96	1701439	Smt N Haripriya	Assistant Statistical Officer	58480	
97	2530653	S.Padmavathi	Assistant Statistical Officer	79997	
98	2519210	Adishesha Jaya Ram	Assistant Statistical Officer	56938	
99	0506172	P.Rajasri	Assistant Statistical Officer	75941	
100	0506163	B.Nirmala	Assistant Statistical Officer	79997	
101	0744983	T.Subhashini	Assistant Statistical Officer	39661	
102	1906069	K.Srinivasulu	Assistant Statistical Officer	35521	
103	2600056	M.Padmaja	Assistant Statistical Officer	35521	
104	2600062	V.Jyothi	Assistant Statistical Officer	35521	
105	2600064	A.Soumya Reddy	Assistant Statistical Officer	35521	
106	2600066	S.Bharani	Assistant Statistical Officer	35521	
107	2600071	N.Prasanthi	Assistant Statistical Officer	35521	
108	2600074	Gayatri	Assistant Statistical Officer	35521	
109	2600076	Rajani Kumari	Assistant Statistical Officer	35521	
110	2600054	M.Ameena	Assistant Statistical Officer	35521	
111	2600058	A.Anurag	Assistant Statistical Officer	35521	
112	2600061	G.Hemalatha	Assistant Statistical Officer	35521	
113	2530600	Ch.Lakshmi Manohara	Assistant Statistical Officer	68509	

114	2530663	A.V.B.Kamakshi	Assistant Statistical Officer	53929	
115	2530684	Shak.Meerunnisa	S.C. Steno	62095	
116	2530547	V.Suneetha	Senior Assistant	49524	
117	2530606	A.Ashok Kumar	Senior Assistant	52275	
118	2530615	K.Pattabhi Ram Kumar	Senior Assistant	48205	
119	2530488	B.Sivasankar Reddy	Senior Assistant	42567	
120	2530616	A.Padmavathi	Senior Assistant	48245	
121	2567087	V.Krishna Mohan Reddy	Senior Assistant	45838	
122	2530491	Ch.Rajayalakshmi	Senior Assistant	43178	
123	2530628	H.Gopi Krishna	Senior Assistant	42039	
124	2530693	M.Shankarshan	Senior Assistant	75941	
125	2530532	Ch. Srinivasa Rao	Junior Assistant	53986	
126	2530610	N.Lakshmi Narayana	Junior Assistant	39661	
127	2573472	Ch.Kalavathi	Junior Assistant	30090	
128	2530500	P.L.S.Prsad	Junior Assistant	53966	
129	2530569	Aruna Alahari	Junior Assistant	37550	
130	2530536	G.L. Rajhu	Record Assistant	40800	
131	2509803	Akbar Basha	Telephone Operator	38605	
132	2530726	A.Naga Raju	Office Subordinate	37550	
133	2598185	K.Narsing Rao	Office Subordinate	21278	
134	2700006	P.Naresh Kumar	Office Subordinate	19000	
135	2530718	Mohed Faiyazuddin	Office Subordinate	31799	
136	2530702	Syed Aleem Ahmed	Office Subordinate	30910	
137	2530715	P. Anitha	Office Subordinate	31799	
138	2530701	Mohammed Samiuddin	Office Subordinate	29271	
139	2530703	Md.Abdul Hafeez	Office Subordinate	29271	
140	2530719	Y.Srinivasa Rao	Office Subordinate	35521	
141	2590199	C.Rakesh Singh	Scavenger	21875	

Chapter-12
Budget Allocated to Each Agency including Plans etc.
[Section 4 (1) (b)xi]

(in Rupees)

D.E&S, Hyd.	HEAD OF ACCOUNT/SUB - HEAD	Budget Grants 2014-15	Expenditure 2014-15
1	2	3	4
	NON-PLAN		
I	MJ.H.3451. Secretariat Economic Services- M.H.102. District Planning Machinery S.H.(05) Director, Bureau of Economics & Statistics	116589000	54070763
	TOTAL	116589000	54070763
	MJ.H.3454-Census, Surveys and Statistics S.M.J.H. 02.Surveys and Statistics M.H.003 - Training		
	S.H. (04) Training	0	0
	MJ.H.112-Economic Advice and Services		
II	S.H. (01) Head Quarters Office	87898000	51200537
	S.H. (03) District Offices	275688000	158675223
	S.H. (05) Improvement of Statistical System at State and district level	78000000	104000000
	M.H.800- Other Expenditure		
	S.H. (04) Other Offices	197855000	118723854
	Total Non-Plan	756030000	486670377
	PLAN		
	MJ.H.3454. Census, Surveys and Statistics		
	SMJH.02, Surveys and Statistics		
	MJ.H.112-Economic Advice and Statistics		
	G.H.11 –Normal State Plan		
	S.H. (01) Head Quarters Office	2057000	790985
	S.H. (03) District Offices	1962000	38790452
	Sub-Total	4019000	39581437
	M.H.800-Other Expenditure		
	S.H.13- Annual Survey of Industries	905000	216176
	S.H.19- Construction of Consumer Price Index Numbers for Rural & Urban sectors in A.P.	544000	109840
	S.H.23- Environment Statistics in AP	116000	27480
	S.H.24- Improvement of Local Area Planning	--	--
	S.H.26- State/District Domestic Product	650000	134980
	S.H.31- Gender Statistics	290000	69694
	S.H.32- SSSP	--	--
	S.H.33-Disaster Statistics	232000	55542
	Sub-Total	2737000	613712
	Total State Plan (A) :	6756000	40195149

D.E&S, Hyd.	HEAD OF ACCOUNT/SUB - HEAD	Budget Grants 2014-15	Expenditure 2014-15
1	2	3	4
	10-Centrally Sponsored Schemes		
	S.H. (06) 6 th Economic Census	142578000	130736266
	S.H. (06) Agricultural Census on Land Holdings	33889000	11386552
	S.H. (07) Timely Reporting of Agricultural Statistics	27515000	16154022
B	S.H. (08) Scheme for Strengthening of Supervision for Area and Yield Surveys	19334000	9739503
	S.H. (12) Conduct of Crop Estimation Surveys on Fruits, Vegetables and other Minor Crops	6104000	1254676
	S.H. (15) Rationalization of Minor Irrigation statistics	47727000	6897960
	S.H. (11) Basic Statistics for Local Level Development	7431000	936241
	S.H. (22) AP State Strategic Statistical Plan	178599000	0
	TOTAL CENTRAL SCHEMES (B)	463177000	177105220
	TOTAL PLAN SCHEMES (A+B)	469933000	217300369
	GRAND TOTAL (NON PLAN+PLAN)	1225963000	703970746

Chapter 13
Manner of Execution of Subsidy Programmes
[Section 4(1)(b)xii]

Name of programme/ activity	Nature of subsidy	Eligibility criteria for grant of subsidy	Designation of officer to grant subsidy
Not Applicable			

Chapter 14
Particulars of Recipients of Concessions, Permits or
[Section 4(1)(b)xiii]

Sl.No.	Name & address of the recipients institutions	Nature/Quantum of benefit granted	Date of grant	Name & Designation of granting authority
Not Applicable				

Chapter 15
Information available in Electronic Form
[Section 4(1)(b)x(iv)]

Electronic Format	Description (Site address/ location where available etc.,)	Contents of Title	Designation & address of the custodian of Information (held by whom)
Web Site	www.apdes.ap.gov.in	1.Consumer Price Index Numbers for Industrial Workers (CPI IW) 2.annual Administration Report 3.Quarterly Statistical News letter 4.Agricultural Statistics at a Glance - Andhra Pradesh - (Outline) 5.Season and Crop Report 2013-14 6.Statistical Abstract-2014 7.Districts at a glance-2014 8.AP Economy in brief-2015 9.Compendium of Environmental Statistics-2013 10.Gender Statistics-2011-12 11.District Hanb Book of Statistics 2012-13 12.IIP upto March-2015 13.GSDP Advanced Estimates 2014-15 14.Inter State Comparison of GSDP 2004-05 to 2013-14 15.CPIIW June-2015 16.Monthly StatisticaBulletin-July-2015 17.Price,Wages,Index Nos. 2013-14 18.QSNL OCT to DEC-2014 19.Draft Report on SES 67th round pooled data 20.Draft Report on SES 68th round pooled data 21.Draft Report on SES 66th round pooled data	Director.Directorate of Economics & Statistics Hyderabad

Chapter 16
Particulars of Facilities available to Citizens for obtaining
Information
[Section 4(1)(b)x(v)]

Facility	Description (Location of Facility/Name etc.,)	Details of information made available
1	2	3
Publications	At Library	Annual Survey of Industries in A.P.
-do-	-do-	A.P.Economy in brief
-do-	-do-	Agricultural Statistics at a Glance A.P.
-do-	-do-	Child Statistics of Andhra Pradesh
-do-	-do-	Compendium of Environment Statistics A.P.
-do-	-do-	Cost of Construction For Pucca Residential & Institutional Building
-do-	-do-	Dist.wise Socio Economic Indicators
-do-	-do-	District Hand Book of Statistics
-do-	-do-	Districts at a Glance
-do-	-do-	Dist. Domestic Product of A.P.
-do-	-do-	Economic Cum Purpose Classification of A.P.Govt.Budget
-do-	-do-	Gender Statistics of Andhra Pradesh-2010
-do-	-do-	Gram Panchayaths in A.P.-Economic Classification of Finances
-do-	-do-	Gross Fixed Capital Formation in A.P.
-do-	-do-	Growth of Tax Revenue in A.P.
-do-	-do-	Hand Book of Statistics of A.P.
-do-	-do-	Horticulture Statistics at a Glance Andhra Pradesh
-do-	-do-	Index of Industrial Production of A.P.
-do-	-do-	Inter State Comparison GSDP of Major States & GDP of All India
-do-	-do-	Mandal Parishads in A.P. - Economic classification of Finances
-do-	-do-	Municipal bodies in A.P. Economic classification of Finances
-do-	-do-	Municipal Year Book
-do-	-do-	Prices Wages and Index Numbers
-do-	-do-	Season and Crop Report
-do-	-do-	Selected Socio Economic Indicators A.P. & Other Major States
-do-	-do-	State Domestic Product of A.P.
-do-	-do-	Statistical abstract of A.P.
-do-	-do-	Zilla Parishads in A.P. - Economic Classification of Finances
-do-	-do-	A Profile on Rainfall Statistics
-do-	-do-	A Report on Census of Land Holdings
-do-	-do-	Compendium of Area and Land Use Statistics
-do-	-do-	Dist. Domestic Product of A.P. (Back Series)

Facility	Description (Location of Facility/Name etc.,)	Details of information made available
1	2	3
-do-	-do-	Fact Book on SC & ST
-do-	-do-	Five Decades of A.P.
-do-	-do-	Fruits and Vegetable crops in A.P.
-do-	-do-	Glimpses of Identified Growth Engines from Agriculture to Gross State Domestic Product
-do-	-do-	Golden Jubilee of A.P.
-do-	-do-	Man Power Profile A.P.
-do-	-do-	Pattern of Consumption Expenditure among different Social Groups in AP
-do-	-do-	Profile of the Scheduled Tribes in A.P. 2001
-do-	-do-	Profile of the Scheduled Castes in A.P. 2001
-do-	-do-	Profile on Educational Progress of S.C.'s & S.T.'s in A.P. from 2004-05 to 2009-10
-do-	-do-	Report on Agricultural Census
-do-	-do-	Report on Census of Land Holdings
-do-	-do-	Report on Input survey
-do-	-do-	Report on operational holdings held by sc's and st's in A.P.
-do-	-do-	Report on Fifth Economic Census (State Report)
-do-	-do-	Report on Fifth Economic Census (District Reports)
-do-	-do-	Report on Status of SCs & STs Workers in India and AP 2001
-do-	-do-	Rural Urban Income Differentials in AP
-do-	-do-	SC's & ST"s in A.P. 1961 to 2001
-do-	-do-	SC's & ST"s Literacy A.P. 2001
-do-	-do-	Selected Educational Statistics in A.P. & Other Major States
-do-	-do-	Sixth Census of State Public Sector Employees 2006
-do-	-do-	State Domestic Product of A.P. (Back Series)
-do-	-do-	Survey on Distributive Trade
-do-	-do-	Trends of Rice Production in A.P.
-do-	-do-	Type Study on yield of Meat and Meat by products of slaughtered Animals
-do-	-do-	Workforce Estimates (by Labour Input Method)

Chapter 17
Names. Designations and other Particulars of
Public Information Officers
[Section 4(1)(b)x(vi)]

State Public Information Officer(s)

Sl. No.	Name of Office/ Administrative unit	Name & designation of PIO	Office Tel; Residence Tel: Fax:	Email
1	Directorate of Economics and Statistics, Govt., of A.P. Hyderabad	Sri. K.Vijay Kumar Joint Director	Cell: 9849901523	vk involu@yahoo.com

State Assistant Public Information Officer(s)

Sl. No.	Name of Office/ Administrative unit	Name & designation of PIO	Office Tel; Residence Tel: Fax:	Email
1	Directorate of Economics and Statistics, Govt., of A.P. Hyderabad	Sri Md.Abdul Razakh Assistant Director	Cell : 9618877300	adssddesap@yahoo.com

State Appellate Authority

Sl. No.	Name of Office/ Administrative unit	Name & designation of PIO	Office Tel; Residence Tel: Fax:	Email
1	Directorate of Economics and Statistics, Govt., of A.P. Hyderabad	Dr.D.Dakshinamurthy Director	Cell : 9849908802	dir_econ@ap.gov.in(O) ddmurthy@yahoo.com